



*"To create partnerships that strengthen the viability of rural Wyoming"*

**American Recovery and Reinvestment Act of 2009  
Homelessness Prevention and Rapid Re-Housing Program (HPRP)**

**Public Comment Period  
April 15-26, 2009**

The stimulus bill provides \$1,500,000,000 for funding the Homeless Prevention Fund. Stimulus funds will be distributed on a formula basis and eligible applicants include Metropolitan Cities, urban counties and States (for distribution to local governments and private nonprofit organizations). This is a new program that can enhance the ability to assist in the prevention of homelessness in Wyoming. The allocation to Wyoming is \$1,718,313. The Homelessness Prevention Fund is administered by the U.S. Department of Housing and Urban Development (HUD)

The Homelessness Prevention Funds may be used for:

- Short-term or medium term rental assistance
- Housing relocation and stabilization services including: housing search, mediation or outreach to property owners, credit repair, security or utility deposits, utility payments, rental assistance for a final month at a location, moving cost assistance, and case management
- Other appropriate activities for homelessness prevention and rapid re-housing of persons who have become homeless.

In order for HUD to approve the fund to be allocated to Wyoming, a substantial amendment to the State Consolidated Plan must be submitted to HUD by May 18, 2009. A requirement of the application is to have a 12 day public comment period. This open comment period begins April 15, 2009 and will close April 26, 2009. 13 video conferences will be held around the state on April 20, 2009 from 12-1:00 p.m. Site locations can be found on the web sites listed below and attached to this letter. We are asking you to review the substantial amendment and mail or fax any comments by close of business April 26, 2009 to:

**Wyoming Rural Development Council  
Attn: HPRH Program  
214 W. 15<sup>th</sup> Street  
Cheyenne, WY 82002  
FAX: 307-777-2935**

The documents can also be found on the following web sites:

<http://www.wyomingbusiness.org/>

<http://www.wyomingrural.org/wyohomeless/home.html>

<http://wyoming.gov/recovery/>

## **Substantial Amendment to the Consolidated Plan 2008 Action Plan for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)**

Grantees eligible to receive funds under the Homelessness Prevention and Rapid Re-Housing Program (HPRP) are required to complete a substantial amendment to their Consolidated Plan 2008 Action Plan. This form sets forth the required format for this substantial amendment. A completed form is due to HUD within 60 days of the publication of the HUD HPRP notice.

To aid grantees in meeting this submission deadline, the HPRP Notice reduces the requirement for a 30-day public comment period to no less than 12 calendar days for this substantial amendment. With this exception, HPRP grantees are required to follow their Consolidated Plan's citizen participation process, including consultation with the Continuum of Care (CoC) in the appropriate jurisdiction(s). Grantees are also required to coordinate HPRP activities with the CoC's strategies for homeless prevention and ending homelessness. To maximize transparency, HUD strongly recommends that each grantee post its substantial amendment materials on the grantee's official website as the materials are developed.

A complete submission contains the following three documents:

- 1) A signed and dated SF-424,
- 2) A completed form HUD-40119 (this form), and
- 3) Signed and dated General Consolidated Plan and HPRP certifications.

For additional information regarding the HPRP program, visit the HUD Homelessness Resource Exchange ([www.hudhre.info](http://www.hudhre.info)). This site will be regularly updated to include HPRP resources developed by HUD and its technical assistance providers.

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The information collection requirements contained in this application have been submitted to the Office of Management and Budget (OMB) for review under the Paperwork Reduction Act of 1995 (44 U.S.C. 3501-3520). This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

*Information is submitted in accordance with the regulatory authority contained in each program rule. The information will be used to rate applications, determine eligibility, and establish grant amounts.*

Public reporting burden for this collection of information is estimated to be 16 hours, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This information is required to obtain benefits. To the extent that any information collected is of a confidential nature, there will be compliance with Privacy Act requirements. However, the substantial amendment to the Consolidated Plan 2008 Action Plan does not request the submission of such information.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

**Substantial Amendment to the Consolidated Plan 2008 Action Plan for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)**

**A. General Information**

<b>Grantee Name</b>	State of Wyoming
<b>Name of Entity or Department Administering Funds</b>	Wyoming Business Council
<b>HPRP Contact Person</b> (person to answer questions about this amendment and HPRP)	Mary Randolph
<b>Title</b>	Executive Director
<b>Address Line 1</b>	214 W. 15 <sup>th</sup> Street
<b>Address Line 2</b>	
<b>City, State, Zip Code</b>	Cheyenne, Wyoming 82002
<b>Telephone</b>	307-777-6430
<b>Fax</b>	307-777-2935
<b>Email Address</b>	mary.randolph@wybusiness.org
<b>Authorized Official</b> (if different from Contact Person)	Robert Jensen
<b>Title</b>	Chief Executive Officer
<b>Address Line 1</b>	214 W. 15 <sup>th</sup> Street
<b>Address Line 2</b>	
<b>City, State, Zip Code</b>	Cheyenne, Wyoming 82002
<b>Telephone</b>	307-777-2862
<b>Fax</b>	307-777-
<b>Email Address</b>	Bob.jensen@wybusiness.org
<b>Web Address where this Form is Posted</b>	<a href="http://www.wyomingbusinesscouncil.org">www.wyomingbusinesscouncil.org</a>

<b>Amount Grantee is Eligible to Receive*</b>	<b>\$1,718,313</b>
<b>Amount Grantee is Requesting</b>	<b>\$1,718,313</b>

\*Amounts are available at <http://www.hud.gov/recovery/homelesspreventrecov.xls>

## Substantial Amendment to the Consolidated Plan 2008 Action Plan for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)

### **B. Citizen Participation and Public Comment**

1. Briefly describe how the grantee followed its citizen participation plan regarding this proposed substantial amendment (limit 250 words). **NEED TO BE UPDATED AFTER PUBLIC COMMENT PERIOD**

Response: The public comment period was open for 12 days from April 15 through April 26, 2009. The plan was posted on the Wyoming Business Council web site ([www.wyomingbusinesscouncil.org](http://www.wyomingbusinesscouncil.org)) asking for comments on the plan. In addition 13 video conferences were held in the following locations: Cheyenne, Casper, Riverton, Jackson, Worland, Rock Springs, Sheridan, Gillette, Douglas, Evanston, Lander, Rawlins, and Laramie. Cities, counties and homeless agencies were encouraged to attend. A short presentation on the HPRP program and Wyoming plan was made and the remaining time for questions and answers and comments to the plan. The plan was distributed through Regional Continuum of Care organizations and members were asked for comments. A letter soliciting comments from key partner organization was also sent soliciting comments.

2. Provide the appropriate response regarding this substantial amendment by checking one of the following options:
  - Grantee did not receive public comments.
  - Grantee received and accepted all public comments.
  - Grantee received public comments and did not accept one or more of the comments.
3. Provide a summary of the public comments regarding this substantial amendment. Include a summary of any comments or views not accepted and the reasons for non-acceptance.

Response: **TO BE DONE AFTER PUBLIC COMMENT**

### **C. Distribution and Administration of Funds**

Reminder: The HPRP grant will be made by means of a grant agreement executed by HUD and the grantee. The three-year deadline to expend funds begins when HUD signs the grant agreement. Grantees should ensure that sufficient planning is in place to begin to expend funds shortly after grant agreement.

1. Check the process(es) that the grantee plans to use to select subgrantees. Note that a subgrantee is defined as the organization to which the grantee provides HPRP funds.

X Competitive Process

**Substantial Amendment to the Consolidated Plan 2008 Action Plan for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)**

- Formula Allocation
- Other (Specify: \_\_\_\_\_)

2. Briefly describe the process(es) indicated in question 1 above (limit 250 words).

Response: A Request for Proposals will be released seeking grant applicants that can implement programs that meet the goals of the Wyoming Homeless Prevention and Rapid Re-housing Plan. Applicants must be local government or non-profit organizations. Proposals must reflect the following activities:

- Housing location;
- Case management and housing stabilization;
- Flexible financial assistance;
- Short-term or Medium term rental assistance;
- Outreach; and
- Data collection and management.

They must meet the following goals:

- Prevent People from becoming homeless through outreach, targeting and effectiveness.
- Divert people, who are applying for shelter, when appropriate, into other housing.
- Help people who become homeless to quickly move into permanent housing.

Successful applicants will be selected based on the following criteria and point system: Executive summary (0 points); Project Feasibility (20 points); Project Plan and Design (40 points); Project finances (30 points); Agency Capacity (10 points). Through these criteria, sub-grantees must show their homeless prevention experience; their organizational capacity; their familiarity and use of HMIS (Homeless Management Information System); their goals, objectives and activities proposed to meet state goals; their ability to collect data and report; collaborations and partnerships; and their budget. Grant amounts will be awarded to subgrantees at a minimum of \$25,000 and a maximum of \$400,000. Grant recipients will be required to utilize HMIS for reporting. Sub-grantees will be selected by a panel consisting of key partner groups led by the Wyoming Homeless Collaborative – the State Continuum of Care.

3. Briefly describe the process the grantee plans to use, once HUD signs the grant agreement, to allocate funds available to subgrantees by September 30, 2009, as required by the HPRP Notice (limit 250 words).

Response: After selection of the sub-grantee, contracts will be developed between the Wyoming Business Council (Grantee) and the sub-grantee before September 30, 2009. Contracts will define actions to be completed by sub-grantee and reporting information and

## **Substantial Amendment to the Consolidated Plan 2008 Action Plan for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)**

utilize standard contract procedures that have been approved by State Attorney Generals' office for federal grant programs.

4. Describe the grantee's plan for ensuring the effective and timely use of HPRP grant funds on eligible activities, as outlined in the HPRP Notice. Include a description of how the grantee plans to oversee and monitor the administration and use of its own HPRP funds, as well as those used by its sub-grantees (limit 500 words).

Response: 60% of the allocated funds will be expended for this program in the first 2 year period which begins upon execution of the agreement by HUD. By September 30, 2011, 100% of the allocated funds will be expended. The grantee will be responsible for draw downs through IDIS and assuring reports are sent to HUD, the first initial quarterly report due 10/10/09. Quarterly reports will be submitted 10 days after the end of each quarter and the Annual Performance Report 60 days after the end of the federal fiscal year.

The Wyoming Business Council Chief Financial Officer will oversee and monitor administration of funds for the grantee. IDIS draw downs will be facilitated by the Investment Ready Communities Division of the Wyoming Business Council who is familiar and has experience with the IDIS process. The Division Director of the Wyoming Rural Development Council (WRDC) will oversee reporting and administration of the sub-grantees. Sub-grantees will be required to collect and report data through the HMIS (Homeless Management Information System) and the Division director of the WRDC will run reports to be used in reporting to HUD. The WRDC Director will submit reports to the Chief Financial Officer for submission to HUD.

The administrative funds (\$85,916) will be distributed to the grantee and the sub-grantee. Each sub-grantee may request up to 5% for grant administration. The remaining funds will be used by the Wyoming Business Council for grant administration and pre-award planning.

### **D. Collaboration**

1. Briefly describe how the grantee plans to collaborate with the local agencies that can serve similar target populations, which received funds under the American Recovery and Reinvestment Act of 2009 from other Federal agencies, including the U.S. Departments of Education, Health and Human Services, Homeland Security, and Labor (limit 250 words).

Response: Collaboration activities are led by the Wyoming Business Council in collaboration with the Wyoming Homeless Collaborative (WHC) which also represents the State Continuum of Care. The WHC is comprised of individuals representing homeless agencies and organizations in the state that provide homeless shelter and services; County Community Action Programs; City Housing Authorities; state and non-profit housing organizations; State Department of Health and Human Services; U.S. Veteran Affairs; City and County officials; the

## **Substantial Amendment to the Consolidated Plan 2008 Action Plan for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)**

Wyoming Business Council and Economic Development representatives. These agencies who have also received funds through the American Recovery and Reinvestment Act have been a part of plan development and public comment. Throughout the life of the program, these agencies will continue to be a part of the development and monitoring and evaluation.

2. Briefly describe how the grantee plans to collaborate with appropriate Continuum(s) of Care and mainstream resources regarding HPRP activities (limit 250 words).

Response: The State Continuum of Care, called the Wyoming Homeless Collaborative (WHC), is taking the lead in partnership with the Wyoming Business Council in plan development, solicitation of sub-grantees and projects, sub-grantee selection and monitoring and evaluation. The WHC is responsible for HMIS (Homeless Management Information System) management for the state and will play a vital role in assuring HMIS is the system for data collection and reporting.

3. Briefly describe how HPRP grant funds for financial assistance and housing relocation/stabilization services will be used in a manner that is consistent with the grantee's Consolidated Plan (limit 250 words).

Response: The following goals are consistent with the State Consolidated Plan:

### **Goal #1 – Prevent people from becoming homeless.**

#### **Outreach**

- Identify agencies that will encounter people that will be getting close to homelessness.
- Conversations with employees within these organizations to ensure they have skills to identify people at risk of becoming homeless.
- Create a brochure that will be included in the mailing of disconnect notices with utility companies.

#### **Targeting populations**

#### **Effectiveness**

- Sub-grantee applicants must demonstrate their capacity to accurately assess program participants.
- Clients with the greatest recorded need/risk will have highest priority for homelessness prevention funding.
- Sub-grantees must report the distribution of their funds across the need level.

**Substantial Amendment to the Consolidated Plan 2008 Action Plan for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)**

**Goal #2: Divert people, who are applying for shelter, when appropriate, into other housing –**

- At shelter application, assess reason for need for alternative to emergency shelter including assistance to stay housed.

**Goal #3 – Help people who become homeless to quickly move into permanent housing. .**

- Provide case management
- Provide credit counseling/mediation
- Provide legal assistance
- Provide short term and medium term rental assistance housing assistance
- Inventory of available housing and understand rental climate

Target goals: 492 families that are at high risk of becoming homeless will be able to retain housing through financial assistance and/or housing relocation and stabilization services. 258 homeless families will obtain permanent housing through financial assistance and/or housing relocation and stabilization services. Of these families, financial assistance will be provided to 330 families representing approximately 665 family members and housing relocation and stabilization services will be provided to 360 families representing approximately 720 family members.

**E. Estimated Budget Summary**

HUD requires the grantee to complete the following table so that participants in the citizen participation process may see the grantee’s preliminary estimated amounts for various HPRP activities. Enter the estimated budget amounts for each activity in the appropriate column and row. The grantee will be required to report actual amounts in subsequent reporting.

<b>HPRP Estimated Budget Summary</b>			
	<b>Homelessness Prevention</b>	<b>Rapid Re-housing</b>	<b>Total Amount Budgeted</b>
Financial Assistance <sup>1</sup>	\$696,625	\$300,000	\$996,625
Housing Relocation and Stabilization Services <sup>2</sup>	\$250,000	\$351,406	\$601,406
<b>Subtotal</b> (add previous two rows)	<b>\$550,000</b>	<b>\$1,048,031</b>	<b>\$1,598,031</b>

Data Collection and Evaluation <sup>3</sup>	\$34,366
Administration (up to 5% of allocation)	\$85,916
<b>Total HPRP Amount Budgeted<sup>4</sup></b>	<b>\$1,718,313</b>

**Substantial Amendment to the Consolidated Plan 2008 Action Plan for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)**

<sup>1</sup>Financial assistance includes the following activities as detailed in the HPRP Notice: short-term rental assistance, medium-term rental assistance, security deposits, utility deposits, utility payments, moving cost assistance, and motel or hotel vouchers.

<sup>2</sup>Housing relocation and stabilization services include the following activities as detailed in the HPRP Notice: case management, outreach, housing search and placement, legal services, mediation, and credit repair.

<sup>3</sup>Data collection and evaluation includes costs associated with operating HUD-approved homeless management information systems for purposes of collecting unduplicated counts of homeless persons and analyzing patterns of use of HPRP funds.

<sup>4</sup>This amount must match the amount entered in the cell on the table in Section A titled “Amount Grantee is Requesting.”

**F. Authorized Signature**

By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

\_\_\_\_\_  
Signature/Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

Homelessness Prevention and  
Re-Housing Plan  
For  
The State of Wyoming

## **INTRODUCTION**

The State of Wyoming has been allocated \$1,718,313 for the Homelessness Prevention and Rapid Re-Housing Program (HPRP), under Title XII of the American Recovery and Reinvestment Act of 2009.

The following information reflects the use of the allocated funds for the Homelessness Prevention and Rapid Re-housing for the State of Wyoming.

## **BACKGROUND**

Through the Point In Time Counts of homeless in Wyoming, we have seen an increase in the number of homeless individuals on the street and requests for service from agencies throughout the State. Numerous factors are leading to the increase in homelessness in Wyoming including an increase in foreclosures; increased unemployment; reduction in the number of hours the employees are working; in-migration of people from other states facing foreclosures that are seeking job and housing opportunities has compounded our shortage of housing and has added to the homeless number and the shortage of available housing in Wyoming. Through this HPRP program and the services it can offer, we have an opportunity to address these issues and others and to develop a program to rapidly re-house families and individuals. The goals and strategies we are proposing facilitate rapid-re-housing by relying on early identification and resolution of a family's or individual's "housing barriers" and providing the assistance necessary to facilitate their return to permanent housing.

## **OVERVIEW**

The Homelessness and Rapid Re-housing Plan for the State of Wyoming is based on three layers: prevention, shelter diversion and Rapid Re-housing. Homelessness prevention serves a large number of people who are at risk of homelessness and is the least expensive intervention on a per-client basis. If prevention fails to identify a household at risk of homelessness or fails to prevent a person's homelessness, that person may contact and enter the shelter system. Diversion is essentially an eleventh hour effort to prevent homelessness by assisting people who apply for shelter by identifying other safe housing options and resources, even if they are temporary. If prevention and diversion fail, and people become homeless, then Rapid Re-housing minimizes the duration of homelessness by quickly helping them move into

permanent housing. On average, the interventions should get progressively more intensive, although the level of assistance for an individual household will depend greatly on the specific circumstances of that household.

## **TARGET POPULATION**

There are two populations of persons targeted for HPRP funds:

1. individuals and families who are currently in housing but are at risk of becoming homeless and need temporary rent or utility assistance to prevent them from becoming homeless or assistance to move to another unit (prevention)
2. individuals and families who are experiencing homelessness (residing in emergency or transitional shelters or on the street) and need temporary assistance in order to obtain housing and retain it. (rapid re-housing)

## **PLAN DEVELOPMENT AND COLLABORATION**

The development of the Wyoming Homeless Prevention and Rapid Re-housing plan is a collaborative effort between numerous state, county, federal and non-profit agencies. Participants in the plan development process included:

- City of Casper Housing Authority
- Wyoming Business Council
- Veterans Affairs Homeless Program
- Wyoming Housing Network, Inc.
- Wyoming Department of Health
- Natrona County Community Action Program
- Members of the Wyoming Homeless Collaborative and Continuum of Care

Creation of the plan was facilitated by the Wyoming Homeless Collaborative – the State-wide Continuum of Care whose membership includes state, federal and local government; housing and economic development organizations and non-profit homeless service providers.

## **COMMUNICATION PLAN**

The Wyoming Homelessness Prevention and Rapid Re-housing Plan and grant opportunities will be communicated through various sources. Comments on the plan were accepted for a 12 day period and agencies, communities, counties and organizations had access to the plan through web sites and attendance at video conferencing. Availability of the program was also communicated through the State Continuum of Care and regional Continuum of Care organizations. Appendix A is a list of agencies and organizations that have been involved in planning efforts and are partners in the Wyoming Homeless Continuum of Care.

## **COORDINATION WITH OTHER FUNDING SOURCES**

Continuous coordination with other funding sources has been developed by having those funding agencies participate in plan creation and through coordination with the Governor's Stimulus Task Force. Coordination occurred with the following programs and organizations:

- Public Housing Agencies (Section 8 vouchers)
- TANF
- County Community Action Agencies that provide case management to people served by prevention or re-housing programs
- Wyoming Business Council – CDGB programs
- Wyoming Department of Health – ESG and mental health programs

## **PLAN IMPLEMENTATION**

The Wyoming Business Council will serve as the grantee for the State of Wyoming. The Wyoming Business Council will facilitate public involvement and submittal of the significant amendment to the State Consolidated Plan to HUD (Housing and Urban Development).

A Request for Proposals will be released seeking grant applicants to implement programs that meet the goals of the Wyoming Homeless Prevention and Rapid Re-housing Plan. Proposals must be in the following activities:

- Housing location;
- Case management and housing stabilization;
- Flexible financial assistance;
- Short-term or Medium term rental assistance;
- Outreach; and

- Data collection and management.

Successful applicants will be selected on their ability to demonstrate their prior homeless prevention experience; organizational capacity; their familiarity and use of HMIS (Homeless Management Information System); their goals, objectives and activities proposed to meet state HPRP goals; ability to collect and report data; collaborations and partnerships; and their budget. Grant amounts will be awarded at a minimum of \$25,000 and a maximum of \$400,000. Grant recipients will be required to utilize HMIS for reporting.

Successful applicants will be required to attend a 1 day orientation which will include information and training on:

- Reporting requirements
- Financial and fiscal responsibility
- HMIS reporting
- Fair housing
- Cultural sensitivity training
- Marketing and outreach
- Success measurements

## **STATE GOALS AND ACTIVITIES**

**Goal #1 – Prevent people from becoming homeless** – this goal focuses on the identification of people at risk of becoming homeless. It will include targeting of prevention resources to ensure that these resources reach people most likely to become homeless.

### **A. Outreach**

- Identify agencies within communities that will encounter households at risk of people that will be getting close to homelessness.
- One-on-one conversations with employees within these organizations to ensure they have the skills to identify people at risk of becoming homeless.
- Create a brochure that will be included in the mailing of disconnect notices by utility companies.
- Work with landlords to identify tenants that have the potential of becoming evicted.

## **Targeting**

- Target populations that meet the following criteria:
  - Eviction within 2 weeks from a private dwelling (including housing provided by family or friends)
  - Discharge within 2 weeks from an institution in which the person has been a resident for more than 180 days (including prisons, mental health institutions, hospitals)
  - Residency in housing that has been condemned by housing officials and is no longer meant for human habitation;
  - Sudden and significant loss of income
  - Recent traumatic life event, such as death of a spouse or primary care provider, or recent health crisis that prevented the household from meeting its financial responsibilities
  - Mental health and substance abuse issues
  - Physical disabilities and other chronic health issues, including HVI/AIDS
  - Severe housing cost burden (greater than 50% of income for housing costs)
  - Homeless in last 12 months
  - Young head of household (under 25 with children or pregnant)
  - Current or past involvement with child welfare, including foster care
  - Pending foreclosure of rental housing
  - Extremely low income (less than 30% of Area Median Income)
  - High overcrowding (the number of persons exceeds health and/or safety standards for the housing unit size)
  - Past institutional care (prison, treatment facility, hospital)
  - Credit problems that preclude obtaining of housing
  - Significant amount of medical debt
- Program participant must meet at least one of these factors in order to be considered being at extreme risk of becoming homeless. Higher priority will be given to those who are in the top 5 of the factor list.

## **B. Effectiveness**

- Sub-grantee applicants must demonstrate their capacity to accurately assess program participants.

- Clients with the greatest recorded need and the highest risk of homelessness will have the highest priority for homelessness prevention funding.
- Sub-grantees must report the distribution of their funds across the full spectrum of need.

### **Outcome measures for Goal #1**

- Number of households identified as having a housing problem that warrant a referral to a homelessness prevention program.
- Number and percentage of people served who are at the highest risk of homelessness based on the top 5 risk factors.
- Number and percentage of highest-risk households served who do not become homeless within 12 months
- Cost per household assisted
- Overall number of people who become homeless in the community

**Goal #2: Divert people who are applying for shelter, when appropriate, into other housing** – this goal addresses shelter diversion activities. It will assess the possibility of families and/or individuals remaining in their current housing or staying in alternative accommodations for the short term while more current and stable housing is identified.

- At shelter application, assess reason emergency shelter is needed. Assess assistance required to stay housed and assess other alternatives.
- Grant recipients must form relationships with emergency shelters in order to facilitate diversion from shelter use.

### **Outcome measures for Goals #2**

- Number and percentage of households that apply for shelter or other homeless assistance that are assessed for diversion.
- Number and percentage of households who are successfully diverted from homelessness
- Number and percentage of households that are diverted that become homeless within 12 months
- Cost per household assisted.

**Goal #3 – Help people who become homeless to quickly move into permanent housing.** – This goal will focus on activities to provide assistance quickly through assessment and then beginning the process of finding housing.

- Provide case management
- Provide credit counseling/mediation
- Provide legal assistance
- Provide short term and medium term rental assistance Housing assistance
- Inventory of available housing and understand rental climate

**Outcome and measures for Goal #3**

- Number and percentage of households that are assessed for their barriers to housing within 7 days of shelter entry
- Average length of time people are homeless (for all homeless people in the system and for just those served by a re-housing program)
- Percentage of households who receive re-housing services who do not become homeless again within 12 months
- Overall number of people in shelter
- Number of landlords and the number of units of housing that participate in the re-housing program

**Wyoming – Homelessness Prevention and Rapid Re-housing Program  
Funding Allocations**

<b>HPRP Estimated Budget Summary</b>			
	<b>Homelessness Prevention</b>	<b>Rapid Re-housing</b>	<b>Total Amount Budgeted</b>
Financial Assistance <sup>1</sup>	\$696,625	\$300,000	\$996,625
Housing Relocation and Stabilization Services <sup>2</sup>	\$250,000	\$351,406	\$601,406
<b>Subtotal</b> (add previous two rows)	<b>\$550,000</b>	<b>\$1,048,031</b>	<b>\$1,598,031</b>
Data Collection and Evaluation <sup>3</sup>			\$34,366
Administration (up to 5% of allocation)			\$85,916
<b>Total HPRP Amount Budgeted<sup>4</sup></b>			<b>\$1,718,313</b>

<sup>1</sup>Financial assistance includes the following activities as detailed in the HPRP Notice: short-term rental assistance, medium-term rental assistance, security deposits, utility deposits, utility payments, moving cost assistance, and motel or hotel vouchers.

<sup>2</sup>Housing relocation and stabilization services include the following activities as detailed in the HPRP Notice: case management, outreach, housing search and placement, legal services, mediation, and credit repair.

<sup>3</sup>Data collection and evaluation includes costs associated with operating HUD-approved homeless management information systems for purposes of collecting unduplicated counts of homeless persons and analyzing patterns of use of HPRP funds.

## APPENDIX A – KEY PARTNERSHIPS

- Hospitals and Health Clinics
- Mental Health Agencies
- Public Housing Agencies
- Utility companies
- Property managers/landlords
- Police
- State prison facilities
- Food Banks
- Substance abuse treatment programs
- Child welfare agencies
- Probation offices
- Courts
- Shelters and homeless providers
- Churches and other faith-based organization
- Unemployment offices
- Domestic Violence programs
- Veteran Service organizations
- Legal aid agencies
- Businesses
- Non-profit organizations
- Community Action agencies
- Public housing Associations
- Jails
- TANF agencies
- Head Start agencies
- WIC agencies
- Economic Development Agencies